

THE EVENT CENTER

Request for Approval Form

Renter name:

Event Date:

Please answer the following questions to help us better understand the request you need approved.

1. What décor or items would you like to bring? (Please be specific and list all items)

2. Where would you like these items placed? (Please list your first and second option. If applicable, draw location(s) on The Event Center layout)

3. How will the item(s) be brought to The Event Center and set-up?

4. What safety precautions will be in place to ensure the requested item(s) will not cause damage?

5. How much does the item(s) weigh? What are the measurements?

6. What material is the requested item(s) made of?

7. Please name the company providing the item or service requested. Include all contact information:

Complete this section only if requesting approval for ceiling décor.

8. How will the item(s) be hung/suspended?

9. What safety precautions will be in place to ensure the requested item(s) will not fall?

10. How does the rental company plan on reaching our ceiling?

*Please attach all photos necessary that will clarify any questions we have.

GENERAL RELEASE, WAIVER AND INDEMNITY AGREEMENT

I certify that I am volunteering to participate in the above program(s). I understand that "participation" in the Program may include preparing for, traveling, receiving instruction, and engaging in the Program. I further certify that I am in good health and have no physical or other impediment, which would endanger me while participating in the Program. I realize that, by participating in this Program, I will be exposed to a risk of injury or death. In consideration of permitting me to enroll in and participate in the Program, I agree (on behalf of myself, my heirs, executors, administrators, and assigns) to release, discharge, waive, and relinquish the City of Agoura Hills (and its officers, agents, employees, and volunteers) from any and all liabilities, claims, or actions for personal injury, property damage, or wrongful death which arise out or relate to the Program, whether or not the liability, claim, or action arises out of negligence or carelessness on the part of the City of Agoura Hills (or its officers, agents, employees, or volunteers). I further agree (on behalf of myself, my heirs, executors, administrators, and assigns) to indemnify, defend, and hold harmless the City of Agoura Hills (and its officers, agents, employees, and volunteers) from any and all liabilities, claims, or actions for personal injury, property damage, or wrongful death which arise out or relate to my participation in the Program, whether or not the liability, claim, or action arises out of negligence or carelessness on the part of the City of Agoura Hills (or its officers, agents, employees, or volunteers). I understand the dangers incidental to participating in the Program and the need for safety precautions. I have read this General Release, Waiver and Indemnity Agreement and am fully aware of the legal consequences of signing it.